

PART E - BUSINESS FIRMS IN THE BUILDING

YES	NO	(X and complete as applicable)
		31. ARE THERE ANY RETAIL BUSINESS FIRMS IN THE BUILDING? IF YES:
		a. ARE THEY CONFINED TO THE STREET FLOOR AND BELOW?
		b. ARE THE AREAS OCCUPIED BY THESE FIRMS TO BE INCLUDED IN THE SURVEY?
		c. DO THESE BUSINESSES AFFECT THE SECURITY OF THE BUILDING WHEN OTHER PARTS OF IT ARE CLOSED?
		32. ARE THERE ANY BUSINESSES OR PROFESSIONAL OFFICES THAT HAVE TO BE OPENED TO THE PUBLIC DURING NORMALLY CLOSED OR SEMI-CLOSED HOURS FOR THE BUILDING? IF YES:
a. HOW DOES THIS AFFECT THE OVERALL SECURITY?		
b. HOW IS IT HANDLED?		
YES	NO	
		33. ARE ANY OF THE BUSINESS ESTABLISHMENTS OR OFFICES PROTECTED BY SEPARATE ANTI-INTRUSION ALARMS WHEN CLOSED?
		34. DO SECURITY PERSONNEL HAVE ANY RESPONSIBILITY IN CONNECTION WITH THESE ALARM SYSTEMS?

PART F - BASEMENTS, SUB-BASEMENTS, AND PARKING

35. HOW MANY LEVELS OF OPERATING AREA ARE THERE IN THE BUILDING BELOW GROUND?		
36. HOW IS ENTRANCE MADE TO THESE AREAS FROM OUTSIDE?		
YES	NO	(X and complete as applicable)
		37. ARE EQUIPMENT ROOMS, POWER ROOMS, SHOPS, AND STOREROOMS LOCKED WHEN NOT OCCUPIED BY OPERATING PERSONNEL?
		38. DOES THE BUILDING HAVE SUBLEVEL PARKING? IF YES:
		a. HOW MANY LEVELS ARE THERE?
		b. IS THIS FOR TENANT PARKING ONLY?
		c. IS IT OPEN TO THE PUBLIC?
d. HOW IS THE PARKING FACILITY OPERATED OR CONTROLLED?		
e. WHAT ARE THE LIGHTING CONDITIONS IN THE PARKING LEVELS?		
f. ARE THESE AREAS COVERED BY CCTV?		
g. DO SECURITY PERSONNEL TOUR PARKING LEVELS?		
h. HOW ARE ENTRANCES AND EXITS TO PARKING AREAS CONTROLLED?		
i. DURING WHAT HOURS ARE THEY OPEN?		

PART G - ROOF AREAS

YES	NO	ROOF AREAS
		39. DOES ANY PART OF THE ROOF OF THE BUILDING PERMIT ENTRY TO THE BUILDING BY CROSSING TO THE ROOF FROM THE ROOF OF ANOTHER BUILDING?
40. HOW ARE EXITS FROM THE BUILDING TO THE ROOF CONTROLLED?		
YES	NO	
		41. HAVE ANY MEASURES BEEN TAKEN TO DENY ACCESS TO THE ROOF FROM ADJACENT BUILDINGS?
		42. IS THE ROOF OF THE BUILDING USED FOR PERSONNEL ACTIVITIES, SUCH AS SWIMMING, DANCING, OTHER FORMS OF RECREATION, RESTAURANTS, OBSERVATION, ETC.? <i>(If Yes:)</i>
a. HOW IS THE ROOF PROTECTED AGAINST FIRE?		
YES	NO	b. IS A FIRE INSPECTION MADE OF ROOFS WHEN SPECIAL ACTIVITIES ARE COMPLETED OR WHEN THE BUILDING IS SEMI-CLOSED OR CLOSED?
c. IF YES, HOW SOON AFTER SPECIAL ACTIVITIES OR WHEN THE BUILDING IS SEMI-CLOSED OR CLOSED DOES THIS INSPECTION TAKE PLACE?		

PART H - FIRE PROTECTION

YES	NO	<i>(X and complete as applicable)</i>
		43. IS THE BUILDING EQUIPPED WITH A SPRINKLER SYSTEM?
		a. IF YES, IS THE ENTIRE BUILDING SO PROTECTED?
		b. IF NO, WHICH AREAS ARE COVERED OR NOT COVERED, WHICHEVER IS GREATER?
		c. IF THE ENTIRE BUILDING DOES NOT HAVE A SPRINKLER SYSTEM, WHAT TYPE OF FIRE DETECTION IS USED?
44. DESCRIBE THE FIRE PROTECTION SYSTEM, AND INDICATE THOSE PARTS OF THE BUILDING WHICH HAVE NO AUTOMATIC PROTECTION. <i>(Continue in Section IV, as necessary)</i>		
45. SPRINKLER SYSTEM DETAILS <i>(If applicable)</i>		
a. HOW MANY RISERS FEED THE SPRINKLER SYSTEM?		
YES	NO	
		b. ARE THE RISERS EQUIPPED WITH WATERFLOW ALARMS?
		c. IF YES, ARE THE ALARMS:
		(1) LOCAL?
		(2) PROPRIETARY?
		(3) CENTRAL STATION?
		(4) CONNECTED TO THE FIRE STATION?
		46. IS THE BUILDING EQUIPPED WITH AN AUDIBLE LOCAL ALARM SYSTEM TO ALERT TENANTS? IF YES:
		a. IS THIS A CODED SYSTEM TO DESIGNATE WHICH FLOOR THE ALARM CAME FROM?
		b. ARE THE ALARMS LOUD ENOUGH AND SO LOCATED AS TO ALERT ALL TENANTS IN THE BUILDING?
		c. IS THE FIRST ALARM SILENT EXCEPT TO BUILDING MANAGEMENT EMPLOYEES, WHO IN TURN MUST SOUND THE GENERAL ALARM MANUALLY IF REQUIRED?
		d. ARE THERE MANUAL FIRE-ALARM PULLBOXES LOCATED STRATEGICALLY ON EACH FLOOR OF THE BUILDING?
		47. IS EACH FLOOR OF THE BUILDING EQUIPPED WITH A NUMBER OF STRATEGICALLY LOCATED FIRE EXTINGUISHERS?
		IF YES, ARE THESE EXTINGUISHERS REGULARLY INSPECTED OR CONDITIONED?
		48. IS EACH FLOOR OF THE BUILDING EQUIPPED WITH ONE OR MORE FIRE HOSES IN WALL CABINETS OR RACKS? IF YES:
		a. ARE THE HOSE LINES CONNECTED TO THOSE RISERS WHICH ARE USED FOR THE SPRINKLER SYSTEM?
		b. IF YES, IS WATER PRESSURE IN THE RISERS ON ALL FLOORS SUFFICIENT TO HANDLE BOTH SPRINKLERS AND HOSES?

YES	NO	
		48. (Continued)
		c. IF NO, IS THE BUILDING EQUIPPED WITH FIRE PUMPS TO KEEP PRESSURE IN THESE LINES HIGH ENOUGH TO BE EFFECTIVE? IF YES:
		(1) WHERE ARE THESE PUMPS LOCATED?
		(2) WHO IS RESPONSIBLE FOR THESE PUMPS?
		(3) HOW OFTEN ARE THESE PUMPS TESTED?
		d. ARE FIRE HOSE VALVES AT EACH HOSE STATION TESTED REGULARLY?
		e. IS THE FIRE HOSE AND PLAY PIPE TESTED TO INSURE THAT IT IS NOT ROTTED, CUT, OR OBSTRUCTED?
		49. ARE THERE ANY FIRE WALLS DIVIDING FLOORS OF THE BUILDING? IF YES:
		a. ARE OPENINGS BETWEEN PROTECTED BY FIRE DOORS?
		b. ARE THE FIRE DOORS NORMALLY OPEN OR CLOSED?
		c. IF OPEN, ARE THEY EQUIPPED WITH AUTOMATIC CLOSURES (<i>magnetic releases</i>) WHICH WOULD ACTIVATE IF A FIRE OCCURRED?
		50. IS THE BUILDING EQUIPPED WITH:
		a. FIRE ESCAPES?
		b. FIRE STAIRWELLS?
		c. IF FIRE STAIRWELLS ARE USED:
		(1) ARE THEY EQUIPPED WITH FANS TO BRING AIR FROM OUTSIDE TO BUILD UP POSITIVE AIR PRESSURE AND PREVENT SMOKE FROM SEEPING INTO THEM DURING FIRES?
		(2) ARE THEY COMPARTMENTALIZED TO PROTECT AGAINST SMOKE SEEPAGE?
		d. ARE FIRE DOORS TO FIRE STAIRWELLS MADE OF FIRE-RESISTANT OR FIREPROOF MATERIAL?
		(1) ARE THESE DOORS EQUIPPED WITH APPROVED PANIC HARDWARE?
		(2) ARE THESE DOORS KEPT CLOSED AT ALL TIMES?
		(3) IF KEPT OPEN, ARE THESE DOORS EQUIPPED WITH CLOSURES (<i>magnetic releases</i>) WHICH WILL OPERATE IF A FIRE OCCURS?
		51. DOES EACH FLOOR OF THE BUILDING FORM A COMPARTMENT WHICH WOULD EFFECTIVELY BLOCK FIRE FROM SPREADING TO OTHER FLOORS?
		52. ARE AIR CONDITIONING AND VENTILATING FLUES EQUIPPED WITH DAMPERS WHICH WOULD CLOSE AUTOMATICALLY IN CASE OF FIRE?
		IF YES, ARE THESE DAMPERS REGULARLY MAINTAINED AND TESTED?
		53. ARE OPENINGS WHERE WATER PIPES, WIRES, ETC., PASS THROUGH SOLID WALLS SEALED TO ELIMINATE SMOKE SEEPAGE FROM OTHER AREAS?
		54. ARE ELEVATORS TO BE USED FOR FIRE EVACUATION? IF YES:
		a. ARE THE SHAFTS SEALED OR EQUIPPED WITH PRESSURE FANS TO RAISE POSITIVE AIR PRESSURE TO FORCE OUT
		b. IS THERE A PLAN FOR AN ORDERLY METHOD OF EVACUATING EACH FLOOR?
		55. DOES THE FIRE DEPARTMENT HAVE LADDER TRUCKS THAT WILL REACH THE TOP FLOORS AND ROOF OF THE BUILDING? IF NO:
		a. ARE PROCEDURES IN PLACE FOR HELICOPTER EVACUATION FROM THE ROOF?
		b. WILL THE HELICOPTER EVACUATION PROCEDURES HANDLE THE TENANT POPULATION?
		56. ARE CERTAIN ELEVATORS SET ASIDE FOR USE BY THE FIRE DEPARTMENT?
		57. ARE ALL OS&V VALVES IN THE RISERS IN AN OPEN POSITION AND SEALED?
		58. HOW MANY PUBLIC FIRE DEPARTMENTS ARE AVAILABLE WITHIN A CITY BLOCK IN ANY DIRECTION FROM THE BUILDING?
		59. HOW MANY FIRE DEPARTMENT HOOKUPS ARE THERE ON THE OUTSIDE OF THE BUILDING?
		60. ARE THE BOILER ROOM AND OTHER MAINTENANCE AREAS PROPERLY POLICED?
		61. ARE THE TRASH CONTAINERS IN SERVICE HALLWAYS, CLOSETS, AND MAINTENANCE AREAS PROPERLY COVERED AND OF METAL CONSTRUCTION?
		62. IS ALL COMBUSTIBLE TRASH EITHER IMMEDIATELY REMOVED OR SAFELY STORED TO AVOID FIRES?
		63. ARE COMBUSTIBLES, SUCH AS PAINT, OIL, GASOLINE, ETC., STORED IN THE BUILDING?
		64. IS ALL FIRE-FIGHTING EQUIPMENT INSPECTED REGULARLY?
		65. IS A RECORD OF INSPECTION MAINTAINED?
		66. ARE CLEAR AND CONCISE INSTRUCTIONS POSTED FOR THE USE OF FIRE EXTINGUISHERS AND HOSES?
		67. ARE FIRE EXTINGUISHER AND HOSE LOCATIONS PROPERLY MARKED SO THAT THEY CAN BE EASILY LOCATED BY TENANTS DURING A FIRE?